



POQUONNOCK BRIDGE FIRE DISTRICT

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Board of Directors Regular Meeting Minutes August 10, 2023

Present: President Ron Yuhas, Vice President Kevin Marquardt, Directors Gale Goode, Al Luther, Randy Ackley, Clerk/Treasurer Susan Aguiar, Chief Driscoll, Deputy Chief Douchette and District Administrator Mary Santos

Absent: Ron Johnson and Jon Luther

At 6:10 p.m. President Ron Yuhas announced the call to order with the time, date and place. Roll call was taken to establish a quorum. A moment of silence and a pledge to the flag followed.

MOTION: It was MOVED, SECONDED and CARRIED to accept the meeting minutes of July 13, 2023.

Remarks from Visitors:

n/a

Reports and Communications:

Chief Driscoll's report was submitted, read and accepted for the record. Deputy Chief Douchette's report was submitted, read and accepted for the record and Fire Marshal Bednarz's report was submitted and accepted for the record. Additional reports submitted and accepted for the record were the Budget Summary 2023/2024, the Monthly Transaction Detail, the Inspection Fees and Permit and the Current Tax Collections.

Old Business

A motion was made by Gail Goode and seconded by Al Luther to appoint the following as OPEB Trustees in accordance with the Poquonnock Bridge Other Post-Employment Benefits Trust to a term Ending July 11, 2024: Kevin Marquardt and Susan Aguiar as Board of Directors, Maria Santos as District Administrator, Timothy Driscoll as Fire Chief and Jason Pollard as the representative for the union. The motion passed 4-0.

New Business

President Yuhas would like to speak to Fire Marshal Bednarz to see how he feels about handling the work load after the Fire Inspector retires. Chief Driscoll stated he already spoke to the Fire Marshal and he is concerned. The Chief is looking at the personnel on the floor to help out until a Fire Inspector is hired. PBFD will pay for the certification as long as said person does at least four (4) inspections per month. President Yuhas doesn't feel we should go this route. Chief Driscoll recommends to put the position outside the department and see what we get. Chief Driscoll does

not feel the Fire Marshal needs to be at a meeting. Chief Driscoll will get clarification from the union and anything else necessary before he brings his options to the Board. Jon Luther feels the Fire Marshal should be at the meeting to discuss this issue for himself. President Yuhás agrees overtime would be valid to have him at the next meeting. President Yuhás is worried if we don't hire how will the Fire Marshal handle all the work. Chief Driscoll will have the Fire Marshal come to the next meeting. Chief Driscoll is also concerned about finding a qualified person for the Fire Inspector position. The Board and the Chief did agree to put language in the contract of the individual that gets hired stating that if they leave in a certain amount of time they would have to reimburse the district for any job-related costs on their behalf. President Yuhás would like the Chief to move forward with advertising the position to the public.

Susan Aguiar would like to know who did the lettering on the Deputy Chief's vehicle. She would like the lettering fixed to be more visible. A motion was made to have the lettering corrected and seconded by Gail Goode. The vote was two (2) in favor, no one opposed and two (2) abstained.

A motion was made by Susan Aguiar and seconded by Kevin Marquardt to appoint Trinity Wealth Management of Milford, CT as the OPEB Plan Administrator in accordance with the Poquonnock Bridge Other Post Employment Benefits Trust to a term ending July 11, 2024. The motion passed with a 4-0 vote.

A motion was made by Susan Aguiar and seconded by Kevin Marquardt to designate Poquonnock Bridge Fire District Administrator Maria Santos as the Entity Administrator for the Poquonnock Bridge Fire District Duns Number 968431106. The motion was passed with a 4-0 vote.

A motion was made by Kevin Marquardt and seconded by Gail Goode for the Poquonnock Bridge Fire District Administrator Maria Santos to convert existing sweep accounts to the proper Business Sweep Checking Account, Insured Cash Sweep Account, enroll in Positive Pay fraud detection services and increase the minimum target balance to \$300,00 to offset all service charges. The motion passed three (3) in favor, no one opposed and one (1) abstained. President Yuhás would like a graph or some report to show the results of moving the money to the different sweep accounts. He would also like the Board to be emailed the date of the meeting with Liberty Bank and a report on the comparison between the banks.

Good of the Department

Kevin Marquardt watched the Town Council Meeting where Councilor McBride recognized Chief Driscoll for a good job on his work on the distribution of the Pilot Money.

Presentation and payment of bills

Treasurer/Clerk Susan Aguiar announced that the bills to be paid for July 2023 in the amount of \$310,155.80 were accepted.

MOTION: At 8:34 PM it was MOVED, SECONDED and CARRIED to adjourn. The next meeting will be held on September 14, 2023.

Respectfully submitted,
Susan M. Aguiar, Clerk
Poquonnock Bridge Fire District