

**POQUONNOCK BRIDGE  
FIRE DISTRICT**

**FINANCIAL STATEMENTS  
AS OF JUNE 30, 2013**

**TOGETHER WITH  
INDEPENDENT AUDITOR'S REPORT  
AND  
SUPPLEMENTAL REPORT**

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# COSTELLO COMPANY, LLC

Charles T. Costello, CPA

*Certified Public Accountant and Consultants*

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Poquonnock Bridge Fire District  
Groton, Connecticut

### **Report on the Financial Statements**

I have audited the accompanying financial statements of the governmental activities and each major fund of the Poquonnock Bridge Fire District (the District) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

1A

## ***Opinions***

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Poquonnock Bridge Fire District as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Other Matters***

### ***Required Supplementary Information***

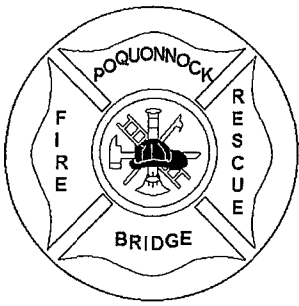
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 2A through 2F be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated April 25, 2014, on my consideration of the District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Hebron, Connecticut  
April 25, 2014



# POQUONNOCK BRIDGE FIRE DISTRICT

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Groton, CT 06340  
Phone: (860) 446-5997 Fax: (860) 445-2554

## POQUONNOCK BRIDGE FIRE DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2013

As management of the Poquonnock Bridge Fire District (the District) we offer readers of the financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2013.

### Financial Highlights

- The liabilities of the Poquonnock Bridge Fire District exceeded its assets at the close of the most recent fiscal year by \$1,553,232. Of this amount, unrestricted net assets have a deficit of \$3,319,208.
- The government's total net assets decreased by \$1,508,966. This decrease is mostly attributable to the reporting of post-employment benefit obligations.
- As of the close to the current fiscal year, the District's governmental funds reported combined ending fund balances of \$1,548,465.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. All of the resources the District has at its disposal are shown, including major assets such as buildings, vehicles and equipment. A thorough accounting of the cost of government is rendered because the statements present all costs, not just how much was collected and disbursed. They provide both long-term and short-term information about the District's overall financial status.

The *statement of net assets* presents information on all of the District's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as useful indicator of whether the District's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods; uncollected taxes and earned but unused vacation leave are examples.

The governmental activities of the District include public safety and general government services. Property taxes finance most of these activities. The District reports substantially all of its activities as general government, as it is a political subdivision of the Town of Groton providing emergency services.

The government-wide financials statements (statement of net assets and statement of activities) can be found on pages 3-4 of this report.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS, *continued***  
**For the Year Ended June 30, 2013**

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District are categorized as governmental funds.

***Governmental Funds***

Governmental Funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains five individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund which is considered to be a major fund. The Capital Reserve Fund is also considered to be a major fund. There are three other Special Revenue Funds. Individual fund data for these non-major governmental funds is provided elsewhere in this report.

The District adopted an annual appropriated budget for its general fund.

The basic governmental fund financial statements (balance sheet and statement of revenues, expenditures and changes in fund balance) can be found on pages 5-6 of this report.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. Included in the notes is the information concerning the District's funding of its obligation to provide pension benefits to its employees. The notes to the financial statements can be found on pages 7A-7L of this report.

**Other Information**

The combining statements referred to earlier in connection with non-major governmental funds and proprietary funds are presented immediately following the notes to the financial statements. Combining and individual fund statements and schedules can be found on page 9A and 9B of this report.

**Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the District, liabilities exceed assets by \$1,553,232 at the close of the fiscal year ended June 30, 2013.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS, *continued***  
**For the Year Ended June 30, 2013**

By far the largest portion of the District's net assets reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The largest portion of the liabilities is the unfunded other post-employment benefits to which the District is committed.

<b>Net Assets</b>	June 30, 2013	June 30, 2012
	Governmental	Governmental
	<u>Activities</u>	<u>Activities</u>
<b>ASSETS</b>		
Current and Other Assets	\$ 1,875,483	\$ 2,090,319
Capital Assets, net	1,765,976	1,831,734
<b>TOTAL ASSETS</b>	<u>3,641,459</u>	<u>3,922,053</u>
<b>LIABILITIES</b>		
Long-Term Liabilities Outstanding	5,042,630	3,767,570
Other Liabilities	152,061	198,749
<b>TOTAL LIABILITIES</b>	<u>5,194,691</u>	<u>3,966,319</u>
<b>NET ASSETS</b>		
Invested in capital assets, net of debt	1,765,976	1,831,734
Unrestricted	(3,319,208)	(1,876,000)
<b>TOTAL NET ASSETS</b>	<u>\$ (1,553,232)</u>	<u>\$ (44,266)</u>

**Governmental Activities**

Governmental activities decreased the District's net assets by \$1,508,966. Key elements of this decrease are as follows:

- The annual requirement to fund post-employment benefits for retirees amounted to \$1,330,328.
- Actual expenditures were higher than budgeted.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS, *continued***  
**For the Year Ended June 30, 2013**

<b>Changes in Net Assets</b>	Year Ended June 30, 2013 Governmental <u>Activities</u>	Year Ended June 30, 2012 Governmental <u>Activities</u>
<b>REVENUES</b>		
Program Revenues:		
Charges for Services	\$ -	\$ -
Operating grants and contributions	-	-
Capital grants and contributions	111,971	128,441
General Revenues:		
Property Taxes	4,119,309	4,437,836
Grants and contributions not restricted to specific programs	190,488	308,172
Other	15,381	4,148
<b>TOTAL REVENUES</b>	<u>4,437,149</u>	<u>4,878,597</u>
<b>EXPENSES:</b>		
General Government	5,946,115	5,560,769
Capital Outlay	-	-
Interest on Long-Term Debt	-	-
<b>TOTAL EXPENSES:</b>	<u>5,946,115</u>	<u>5,560,769</u>
 Increase (Decrease) in net assets	 (1,508,966)	 (682,172)
 Net Assets, beginning of year	 (44,266)	 637,906
 Net Assets, end of year	 <u>\$ (1,553,232)</u>	 <u>\$ (44,266)</u>

Major revenue factors included:

- Property tax revenues recorded for fiscal year 2013 reflect a tax rate of 5.90 mills and growth in the total assessed value of all taxable property. Actual property tax revenues were approximately \$112,500 over budget.

For Governmental Activities, the majority of the District's expenditures related to the general government's public safety as a fire district.

Major expenditure factors included an increase in the required accounting for the liability for post-employment benefits of approximately \$1,330,000.



**POQUONNOCK BRIDGE FIRE DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS, *continued***  
**For the Year Ended June 30, 2013**

**Financial Analysis of the Government's Funds**

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

***Governmental Funds***

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$1,548,465, a decrease of \$128,153 in comparison with the prior year.

***General Fund***

The fund balance of the District's General Fund decreased by \$148,394 during the current fiscal year. A Key factor in this decrease is as follows:

- The final budget of the District for the fiscal year ending 2013 included a planned draw down of fund balance in the amount of \$384,308 to pay for current year budgeted expenses in excess of the current year budgeted revenue.

**General Fund Budgetary Highlights**

The final budget contained no additional appropriations approved during the year.

During the year, actual revenues on a budgetary basis were \$4,536,593 which exceeded budgetary estimates by \$238,808. Actual tax revenues exceeded the budget by \$112,592. Intergovernmental funds received were \$126,909 more than the budgeted amount.

Actual expenditures on a budgetary basis and other financing uses totaled \$4,684,987. This was more than actual revenues on a budgetary basis by \$148,394.

**Capital Assets and Debt Administration**

***Capital Assets***

The District's investment in capital assets for its governmental activities as of June 30, 2013 amounts to \$1,765,976, net of accumulated depreciation. This investment in capital assets includes land, buildings, related improvements, machinery and equipment, and vehicles.

Major capital asset events during the current fiscal year included the following:

- Acquisition of a vehicle in the amount of \$49,897.

Additional information on the District's capital assets can be found in Note 7 of this report.

**POQUONNOCK BRIDGE FIRE DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS, *continued*  
For the Year Ended June 30, 2013**

***Long-Term Debt***

At the end of the current fiscal year, the District had no debt outstanding.

The overall statutory debt limit for the District is equal to seven times annual receipts from taxation or about \$29.2 million. As of June 30, 2013, the Town recorded no long-term debt related to Governmental Activities, well below its statutory debt limits.

Additional information on the District's long-term debt can be found in Note 8 of this report.

**Economic Factors and Next Year's Budgets and Rates**

The management of the District considered the following in preparing the FY 2014 budget:

- Continued low interest rates.
- Increase in pension costs due to the economic crisis.
- Hard-to-control increases in health and liability insurance.

During the fiscal year, the total fund balance of the general fund decreased to \$770,514.

**Union Contract Litigation**

The District is presently contesting the validity of a 10 year collective bargaining agreement with the firefighter's union, adopted in July, 2012. The State Labor Relations Board (SBLR) issued a ruling upholding the union's complaint that the contract is valid. The District subsequently filed an appeal in Connecticut Superior Court, which has yet to be decided. The Town of Groton intervened in the appeal, contesting mandatory COLA increases for retirees under the parties pension plan. The District was granted a stay of the SBLR's order that the successor agreement be "immediately implemented", until the appeal is decided. Accordingly, the District is presently operating under the former collective bargaining agreement with regard to wages, pension, and other benefits and conditions of employment.

**Request for Information**

The financial report from which this management discussion is drawn is designed to provide a general overview of the District finances for all those with an interest in the government's finances. The financial statements themselves are available at the Poquonnock Bridge Fire District offices. Questions concerning any of the information provided in this discussion or requests for additional information should be addressed to:

District Office  
Poquonnock Bridge Fire District  
373 Long Hill Road  
Groton, CT 06340

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2013**

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 1,655,508
Receivables, net	219,975
Capital Assets, net	<u>1,765,976</u>
<b>TOTAL ASSETS</b>	<u><b>3,641,459</b></u>
 <b>LIABILITIES</b>	
Accounts Payable and Accrued Expenses	152,061
Long-Term Liabilities	
Compensated Absences	561,156
Net Other Post-Employment Obligation	<u>4,481,474</u>
<b>TOTAL LIABILITIES</b>	<u><b>5,194,691</b></u>
 <b>NET ASSETS</b>	
Investment in Capital Assets	1,765,976
Unrestricted	<u>(3,319,208)</u>
<b>TOTAL NET ASSETS</b>	<u><b>\$ (1,553,232)</b></u>

The accompanying notes to the financial statements are an integral part of this statement.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**STATEMENT OF ACTIVITIES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenue - Grant and Contributions</u>	<u>Net (Expense) Revenue and Changes in Net Assets</u>
Primary Government:			
General Government	\$ 5,946,115	111,971	(5,834,144)
Total Primary Government	<u>\$ 5,946,115</u>	<u>111,971</u>	<u>(5,834,144)</u>
General Revenues:			
Property Taxes			4,119,309
Grants and Contributions not restricted to specific programs			190,488
Unrestricted Investment Earnings			2,991
Miscellaneous			12,390
Total General Revenues			<u>4,325,178</u>
Change in Net Assets			(1,508,966)
Net Assets (deficit) - Beginning			<u>(44,266)</u>
Net Assets- Ending			<u>\$ (1,553,232)</u>

The accompanying notes to the financial statements are an integral part of this statement.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2013**

	General	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash & Cash Equivalents	\$ 877,962	718,094	59,452	1,655,508
Due from other funds	-	-	405	405
Receivables, net of uncollectibles	219,975	-	-	219,975
<b>TOTAL ASSETS</b>	<b>\$ 1,097,937</b>	<b>718,094</b>	<b>59,857</b>	<b>1,875,888</b>
 <b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts Payable and Accrued Expenses	\$ 152,061	-	-	152,061
Due to Other Funds	405	-	-	405
Deferred Revenues	174,957	-	-	174,957
<b>Total Liabilities</b>	<b>327,423</b>	<b>-</b>	<b>-</b>	<b>327,423</b>
 <b>FUND BALANCES</b>				
Restricted			59,857	59,857
Committed	-	718,094	-	718,094
Assigned	7,657			7,657
Unassigned	762,857	-	-	762,857
<b>Total Fund Balances</b>	<b>770,514</b>	<b>718,094</b>	<b>59,857</b>	<b>1,548,465</b>
 <b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	 <b>\$ 1,097,937</b>	 <b>718,094</b>	 <b>59,857</b>	

Amounts reported for governmental activities in the statement of net assets (Exhibit A) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	1,765,976
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds	174,957
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds	(5,042,630)
 Net assets of governmental activities (Exhibit A)	 <b>\$ (1,553,232)</b>

The accompanying notes to the financial statements are an integral part of this statement.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	General	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUE</b>				
Tax Revenue	\$ 4,219,691	\$ -	\$ -	\$ 4,219,691
Intergovernmental	302,459	-	-	302,459
Investment Income	2,053	876	62	2,991
Other	12,390			12,390
<b>TOTAL REVENUE</b>	<u>4,536,593</u>	<u>876</u>	<u>62</u>	<u>4,537,531</u>
<b>EXPENDITURES</b>				
General Government	4,608,587	-	7,200	4,615,787
Capital Outlay	-	49,897		49,897
<b>TOTAL EXPENDITURES</b>	<u>4,608,587</u>	<u>49,897</u>	<u>7,200</u>	<u>4,665,684</u>
EXCESS (deficiency) of REVENUES OVER EXPENDITURES	(71,994)	(49,021)	(7,138)	(128,153)
<b>OTHER FINANCIAL SOURCES (USES)</b>				
Operating Transfers In (Out)	(76,400)	62,000	14,400	-
NET CHANGE IN FUND BALANCES	(148,394)	12,979	7,262	(128,153)
<b>FUND BALANCES JUNE 30, 2012</b>	<u>918,908</u>	<u>705,115</u>	<u>52,595</u>	<u>1,676,618</u>
<b>FUND BALANCES JUNE 30, 2013</b>	<u>\$ 770,514</u>	<u>\$ 718,094</u>	<u>\$ 59,857</u>	<u>\$ 1,548,465</u>

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net Change in fund balances - total governmental funds	(128,153)
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current year.	(65,758)
Revenues in the statement of activities that do not provide current financial resources are not reported in the funds.	(39,995)
Some expenses in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	<u>(1,275,060)</u>
<b>Change in net assets (Exhibit B)</b>	<u>\$ (1,508,966)</u>

The accompanying notes to the financial statements are an integral part of this statement.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Reporting Entity**

The Poquonnock Bridge Fire District (the District) is located in Groton, Connecticut. The Executive Committee is the governing body for the legislative power and is responsible for the administration of the District. The District provides fire services to the Town of Groton, and is a separate taxing authority.

For financial reporting purposes, the District includes all funds, account groups, agencies, boards, commissions and authorities that are controlled by or dependent on the District. Control by or dependence on the District was determined on the basis of budget adoption, taxing authority, outstanding debt which represents a general obligation of the District, obligation of the District to finance any deficits that may occur or receipt of significant subsidies from the District.

Accounting principles generally accepted in the United States of America require that the reporting entity include (1) the primary government, (2) organizations for which the primary government is financially accountable and (3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The criteria provided in Government Accounting Standards Board Statement No. 14 have been considered and there are no agencies or entities which should be presented with the District.

**Government-Wide Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The District has no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, *continued***

Property taxes, when levied for, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. In determining when to recognize intergovernmental revenues (grants and entitlements), the legal and contractual requirements of the individual programs are used as guidance. Revenues are recognized when the eligibility requirements have been met. All other revenue items are considered to be measurable and available only when cash is received by the District, or specifically identified.

The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Capital Reserve Fund is used to fund future capital improvements and major equipment acquisitions.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

The effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

**Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the end of the financial statements and the reported amounts of revenues, expenses and expenditures during the reporting period. Actual results could differ from those estimates.

**Property Taxes**

Property taxes are assessed on property as of October 1. Real estate and personal property taxes are billed in the following July and are payable on July 1, real property bills \$250 and over are payable at July 1 and January 2. Motor vehicle taxes are billed July 1 and are due in a single payment on July 1. Liens are effective on the assessment date and are continued by filing on July 1, following the due date.

Property taxes that have been levied and are due on or before year-end are recognized as revenue if they have been collected within sixty days after year-end. Property taxes receivable not collected within sixty days after year-end are reflected as deferred revenue. An allowance based on historical collection experience is provided for uncollectible taxes.



**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, *continued***

**Cash and Investments**

The District considers all highly liquid investments and those with original maturities of three months or less when purchased to be cash equivalents.

Investments are recorded at fair value based on quoted market price.

Effective July 1, 2004, the District adopted Statement Number 40 of the Governmental Accounting Standards Board (GASB). The required implementation date for GASB Statement 40 is for periods beginning after June 15, 2004.

**Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the governmental column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. GASB No. 34 requires the District to report and depreciate new infrastructure assets effective July 1, 2003. Infrastructure assets include roads, bridges, underground pipe (other than related to utilities), traffic signals, etc. Neither their historical cost nor related depreciation has historically been reported in the financial statements. The District has implemented the general provisions of GASB No. 34 with the exception of the retroactive reporting of infrastructure assets.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, and equipment of the District is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40-50
Building Improvements	20
Public Domain Infrastructure	50
System Infrastructure	30
Vehicles, Machinery and Equipment	5-20

Capital outlay is considered an expenditure in the governmental fund financial statements.

**Compensated Absences**

Employees are paid a prescribed formula for absences due to sickness or vacation.

**Long-Term Obligation**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, *continued***

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing resources. Premiums received on debt issuances are reported as other sources while discounts on debt are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**Encumbrances**

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditures of resources are recorded to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances outstanding at year-end are reported as an assignment of fund balance as they do not constitute expenditures or liabilities.

**Fund Equity and Net Assets**

In the government-wide financial statements, net assets are classified in the following categories:

**Invested in Capital Assets, Net of Related Debt** – This category groups all capital assets, including infrastructure, into one component of net assets. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

**Unrestricted Net Assets** – This category represents the net assets of the District which are not restricted for any project or other purpose by third parties.

Effective July 1, 2010, the District adopted the provisions of Governmental Accounting Standards Board Statement #54 (GASB 54), which defines the different types of fund balances that the District must use for its governmental funds. GASB 54 requires the fund balances to be properly reported within one of the following categories for financial reporting purposes.

**Nonspendable** – fund balance amounts associated with inventories, prepaids, and long-term receivables and payables.

**Restricted** – fund balance amounts that can be spent only for the specific purposes stipulated by external source providers or enabling legislation.

**Committed** – fund balance amounts that can be used only for specific purposes determined by a formal action of the District's highest level of decision-making authority.

**Assigned** – fund balance amounts intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted or committed fund balances.

**Unassigned** – fund balance amounts remaining for the General Fund that are spendable.

The District's committed fund balance reporting is required when funds have been committed at a District Meeting. The District's assigned fund balance reporting is required when funds have been assigned by the District's Executive Committee. The District's policy is to apply expenditures against the applicable fund balances in the following order: nonspendable, restricted, committed, assigned, and unassigned.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

**Explanation of Certain Differences between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net Assets**

The governmental fund balance sheet includes reconciliation between fund balance – total governmental funds and net assets – governmental activities as reported in the government-wide statement of net assets. One element of that reconciliation explains that “long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.” The details of this \$5,042,630 difference are as follows:

Compensated Absences	\$ 561,156
Net Other Post-Employment Benefit (OPEB) Obligation	<u>4,481,474</u>
Net Adjustment to Reduce Fund Balance – Total Governmental Funds to Arrive at Net Assets - Governmental Activities	<u>\$ 5,042,630</u>

**Explanation of Certain Differences between the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balances and the Government-Wide Statement of Activities**

The governmental fund statement of revenues, expenditures and changes in fund balances includes reconciliation between net changes in fund balances – total governmental funds and changes in net assets of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that “Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.” The details of this \$65,758 difference are as follows:

Capital Outlay	\$ 49,897
Depreciation Expense	<u>(115,655)</u>
Net Adjustment to Increase Net Changes in Fund Balances – total Governmental Funds to arrive at changes in Net Assets of Governmental Activities	<u>\$ (65,758)</u>

**3. BUDGETS AND BUDGETARY ACCOUNTING**

The District Chief reviews the budget estimates with the Deputy Chief and related personnel. Not later than one hundred twenty (120) days prior to the end of the fiscal year, the District Chief presents to the Executive Committee a proposed budget. The Executive Committee reviews the budget estimates and makes further revisions. The Executive Committee then prepares a budget to be presented to the annual District budget meeting.

The District charter provides the manner in which it is to be utilized by District meeting in acting upon the budget. The Executive Committee is authorized to approve transfers between budgeted line items and between funds. Unexpected appropriations lapse at the end of the fiscal year unless specifically continued in force to the subsequent period. There were no additional appropriations made during the year ended June 30, 2013.

The General Fund budget is prepared on a modified accrual basis of accounting. Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order, contract of other commitment is issued, and accordingly encumbrances outstanding at year end are reflected in budgetary reports as expenditures in the current year.

**Legal Level of Control**

No officer of the District shall expend or enter into any contract by which the District shall become liable for any sum which, with any contract then in force, shall exceed the appropriation for the department, except in case of necessity connected with the repair of highways, bridges, sidewalks, and water and sewer systems and the care of the Town poor, and then not more than \$1,000.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**3. BUDGETS AND BUDGETARY ACCOUNTING, *continued***

Formal budgetary integration of these budgets is employed as a management control device in the General Fund. Formal budgetary integration is not employed in other funds because budgetary control is alternately achieved by constraints imposed by the project authorization or grant awards related to these funds.

All encumbered appropriations lapse at year-end except for those in a Capital Projects Fund. Appropriations for these funds are continued until completion of the applicable projects, which often last more than one fiscal year but cannot exceed five (5) years.

The District's budgeting system requires accounting for certain transactions to be on a basis other than accounting principles generally accepted in the United States of America (GAAP basis). The major differences between the budget and GAAP basis are as follows:

- Taxes collected 60 days subsequent to June 30 are recognized as revenue for GAAP purposes during the current year compared to recognition in the year received for budgetary purposes. In addition, allowance for uncollectible amounts is utilized for GAAP purposes.
- Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order is issued and, accordingly, encumbrances outstanding at year-end are reflected in budgetary reports as expenditures in the current year.

**4. CASH, CASH EQUIVALENTS AND INVESTMENTS**

The deposit of public funds is controlled by Connecticut General Statutes (Section 7-402). Deposits can be made in a "qualified public depository" as defined by statute, or, in amounts not exceeding the Federal Deposit Insurance Corporation (FDIC) insurance limit in an "out of state bank", as defined by statutes, which is not a "qualified public depository".

The Connecticut General Statutes (Section 7-400) permit municipalities to invest in: (a) obligations of the United States and its agencies; (b) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and (c) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net assets values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations.

Other provisions of the statutes cover specific municipal funds with particular investment authority. The provisions of the statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan.

The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the State Short-Term Investment Fund (STIF) and the State Tax Exempt Proceeds Fund (TEPF). These investment pools are under the control of the State Treasurer, with oversight provided by the Treasurer's Cash Management Advisory Board, and are regulated under the State Statutes and subject to annual audit by the Auditors of Public Accounts. Investment yields are accounted for on an amortized-cost basis with an investment portfolio that is designed to attain a market-average rate of return throughout budgetary and economic cycles. Investors accrue interest daily based on actual earnings, less expenses and transfers to the designated surplus reserve, and the fair value of the position in the pool is the same as the value of the pool shares.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**4. CASH, CASH EQUIVALENTS AND INVESTMENTS, *continued***

**Cash and Cash Equivalents**

The following is a summary of cash and cash equivalents at June 30, 2013:

Deposits:	
Demand Accounts	\$ 1,655,508
Certificates of Deposit	-
Total Deposits	<u>1,655,508</u>
Less: Certificates of Deposits Classified as Investments	-
Total Cash and Cash Equivalents	<u>\$ 1,655,508</u>

**Deposits**

At June 30, 2013, the carrying amount of the District deposits was \$1,655,508 and the bank balance was \$1,700,814.

*Custodial Credit Risk* - Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial credit risk. Of the June 30, 2013 bank balance, \$1,258,602 was covered by Federal Depository Insurance. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with Federal law) in an amount equal to a defined percentage of its public deposited based upon the depository's risk based capital ratio. The balance of deposits of \$442,212 was uninsured and uncollateralized.

**Cash Equivalents**

Cash equivalents are short-term, highly liquid investments that are both readily convertible to known amounts of cash and purchased within 90 days of maturity. At June 30, 2013, the District did not have any cash equivalents.

**Investments**

As of June 30, 2013, the District did not have any investments.

*Interest Rate Risk* - The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Credit Risk - Investments* - As indicated above, State Statutes limit the investment options of municipalities. The District has no investment policy that would further limit its investment choices. The provisions of the statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, the investment of such funds is generally controlled by laws applicable to fiduciaries and the provisions of the applicable plan.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**4. CASH, CASH EQUIVALENTS AND INVESTMENTS, *continued***

*Custodial Credit Risk* - For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the District or that sells investments to or buys them for the District), the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. At June 30, 2013, the District did not have any uninsured and unregistered securities held by the counterparty or by its trust department or agent that were not in the District's name.

**5. RECEIVABLES**

Receivables as of year-end are as follows:

	<u>General Fund</u>
Receivables:	
Property Taxes	\$ 219,975

**6. INTERFUND RECEIVABLES / PAYABLES AND TRANSFERS**

Interfund Receivables and Payables at June 30, 2013 were as follows:

	<u>Due From</u>	<u>Due To</u>
General Fund	\$ -	\$ 405
Non-Major Governmental Funds	405	-
Total	\$ 405	\$ 405

All interfund balances result from the time lag between dates payments occur between funds for various activities.

Interfund transfers during the year ended June 30, 2013 were as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ -	\$ 76,400
Capital Reserve Fund	62,000	-
Pension Obligation Fund	14,400	-
Total	\$ 76,400	\$ -

Transfers are used to account for unrestricted revenues collected mainly in the General Fund to finance various programs accounted for in other funds in accordance with budget authorizations.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**7. CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2013 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital Assets, not being depreciated	\$ -	\$ -	\$ -	\$ -
Land	150,000	-	-	150,000
Construction in Progress	-	-	-	-
Total Capital Assets, not being depreciated	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>150,000</u>
Capital Assets, being depreciated				
Buildings and Improvements	2,216,933	-	-	2,216,933
Machinery and Equipment	428,922	-	-	428,922
Vehicles	1,606,806	49,897	-	1,656,703
Total Capital Assets being depreciated	<u>4,252,661</u>	<u>49,897</u>	<u>-</u>	<u>4,302,558</u>
Less: Accumulated Depreciation for:				
Buildings and Improvements	975,820	44,777	-	1,020,597
Machinery and Equipment	277,700	18,257	-	295,957
Vehicles	1,317,407	52,621	-	1,370,028
Total Accumulated Depreciation	<u>2,570,927</u>	<u>115,655</u>	<u>-</u>	<u>2,686,582</u>
Total Capital Assets, being depreciated, net	<u>1,681,734</u>	<u>(65,758)</u>	<u>-</u>	<u>1,615,976</u>
Governmental activities capital assets, net	<u>\$ 1,831,734</u>	<u>(65,758)</u>	<u>\$ -</u>	<u>\$ 1,765,976</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General Government Services	\$ <u>115,655</u>
Total Depreciation Expense - Governmental Activities	\$ <u>115,655</u>

**8. LONG TERM DEBT**

The District had no outstanding debt as of June 30, 2013. The District is limited in the amount of its outstanding debt by state statute. The limitation is lower of a multiple, ranging from 2.25 to 4.50, of a base related to total tax collections or seven times annual receipts from taxation. Under this limitation, the District has excess debt capacity of approximately \$10,000,000 at June 30, 2013.

**9. COMPENSATED ABSENCES**

Compensated absences are shown as long-term liabilities and are broken down as follows:

Beginning Balance July 1, 2012	\$ 616,424
Decrease	<u>(55,268)</u>
Ending Balance June 30, 2013	<u>\$ 561,156</u>

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**10. PENSION PLAN**

The employees of the District are covered by the pension plan of the Town of Groton. The employees contribute 6.5% of regular hourly earnings, plus up to \$3,500 of overtime earnings. The District contributes an actuarially determined amount, which amounted to \$429,034 for the year ended June 30, 2013. Details of the plan are available and maintained by the Town of Groton, Connecticut.

As of October 1, 1990, certain volunteer firemen of the District, who meet certain eligibility requirements, are covered by a non-qualifying retirement plan.

All amounts contributed to the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the volunteer or other beneficiary) solely the property and rights of the District (without being restricted to the provisions of benefits under the plan), subject only to the claims of the District's general creditors. Participants' rights under the plan are equal to those of general creditors of the District in an amount equal to the fair market value of the account for each participant. The District believes that it is unlikely that it will use the assets to satisfy the claims of the general creditors in the future.

A summary of the plan is as follows:

Eligibility:	Active, under age 70, normal state of health, one year of service.
Benefits:	Minimum of two years in plan; at age sixty, monthly benefits of \$300 for twenty years. At death, balance goes to beneficiary of participant.

During the year ended June 30, 2013, volunteers were receiving retirement benefits of \$300 per month. The payment of these non-qualifying retirement benefits amounted to \$14,400.

**11. POST-EMPLOYMENT BENEFITS**

**Plan Description**

The District administers one single-employer, post-retirement healthcare plan, for the District's Other Post-Employment Benefits (OPEB). The plan provides medical benefits and life insurance to eligible retirees and their spouses.

**Benefit Provisions**

a. Benefit Provisions

The District's plan provides for medical and life insurance benefits for all eligible District retirees. Benefits and contributions are established by contract and may be amended by union negotiations. Administration costs are financed from current operations.

b. Employer Contributions

The District's contributions are actuarially determined on an annual basis using the Entry Age Actuarial Cost Method.

c. Employee Contributions

There are no employee contributions to the plan.



**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**11. POST-EMPLOYMENT BENEFITS, *continued***

**Funded Status and Funding Progress**

The funded status of the plan as of June 30, 2012 was as follows:

Actuarial Valuation Date	Actuarial Value of Assets	Actuarially Accrued Liability (AAL) Projected Unit Credit	Over (Under) Funded (UAAL)	Funded (AAL) Ratio	Covered Payroll	Over (Under) Funded AAL as a Percent of Covered Payroll
June 30, 2012	\$ -	\$ 15,378,340	\$ (15,378,340)	0.0%	\$ 2,322,002	-662.29%

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. The required schedule of funding progress presents multiyear trend information about whether the actuarial value of the plan assets is increasing or decreasing over time, relative to the actuarial accrued liability for benefits. The year ended June 30, 2013 is the fourth year the District is reporting in accordance with GASB No. 45.

**Actuarial Methods and Assumptions**

Projections of benefits are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits in force at the valuation date and the pattern of sharing benefits costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and the plan members in the future. Actuarial calculations reflect a long-term perspective. Consistent with that perspective, actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarially accrued liabilities and the actuarial value of assets.

The data presented in the schedules of funding progress and schedules of contributions were determined as part of the actuarial valuation at the date indicated. Additional information for all plans as of the latest valuation date is as follows:

Valuation Date	June 30, 2012
Actuarial Cost Method	Entry Age
Amortization Method	Level Percentage of Payroll
Remaining Amortization Period	30 years open
Asset Valuation Method	Market Value
 <u>Actuarial Assumptions</u>	
Investment rate of return	3.5%
Healthcare inflation rate	Ranging from 9.0% Year 1 to 4.70% Year 10, consistent with the Getzen model

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, *continued***  
**June 30, 2013**

**11. POST-EMPLOYMENT BENEFITS, *continued***

**Annual OPEB Cost and Net OPEB Obligation (NOO)**

The changes in the NOO were as follows:

Annual required contribution (ARC)	\$ 1,330,328
Interest on the net OPEB obligation	-
Adjustment to the annual required contribution	-
Annual OPEB cost	1,330,328
Contributions made	236,036
Benefit Payments	(236,036)
Increase (decrease) in net OPEB obligation	1,330,328
OPEB obligation, beginning of year	3,151,146
Net OPEB obligation, end of year	\$ 4,481,474

**Trend Information**

Fiscal Year Ending	Annual OPEB Cost (AOC)	Percentage of AOC Contributed	Net OPEB Obligation
6/30/2010	\$ 1,050,382	0%	\$ 1,050,382
6/30/2011	1,050,382	0%	2,100,764
6/30/2012	1,050,382	0%	3,151,146
6/30/2013	1,330,328	0%	4,481,474

**12. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees, or acts of God. The town purchases commercial insurance for all risks of loss. During the past three years, deductibles paid by the District were not significant.

**13. LITIGATION**

Legal counsel indicates that there are no material or substantial claims against the District nor is there pending litigation, other than the union contract litigation which is described in the Management Discussion and Analysis on page 2F. Since the outcome of the union contract litigation can not be determined, management has not accrued for the potential additional expense to the District. If the District fails to win its appeal of the union contract, the additional expense to the District, including the payment of back cost of living adjustments (COLA), could have a material affect of the District's operations.

**14. SUBSEQUENT EVENTS**

Subsequent events were evaluated through April 25, 2014, which is the date that the financial statements were available to be issued.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**SCHEDULE OF GENERAL FUND REVENUES - BUDGETARY BASIS**  
**BUDGET AND ACTUAL**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>				
<b>Property Taxes:</b>				
Receipts from taxation	\$ 4,107,099	\$ 4,107,099	\$ 4,162,348	\$ 55,249
Interest and Lien Fees	-	-	57,343	57,343
Total Tax Collector	<u>4,107,099</u>	<u>4,107,099</u>	<u>4,219,691</u>	<u>112,592</u>
<b>Investment Income</b>				
Interest on Temporary Cash Investments	<u>2,600</u>	<u>2,600</u>	<u>2,053</u>	<u>(547)</u>
<b>Intergovernmental Revenues:</b>				
State of Connecticut - Miscellaneous Grant	21,000	21,000	35,938	14,938
FEMA	-	-	111,971	111,971
Groton - Lieu of Taxes	154,550	154,550	154,550	-
Total State of Connecticut	<u>175,550</u>	<u>175,550</u>	<u>302,459</u>	<u>126,909</u>
<b>Other Revenues:</b>				
Miscellaneous	4,500	4,500	7,120	2,620
Old Mystic Fire Alarm Reimbursement	8,036	8,036	5,270	(2,766)
	<u>12,536</u>	<u>12,536</u>	<u>12,390</u>	<u>(146)</u>
<b>Total Revenues</b>	<u>\$ 4,297,785</u>	<u>\$ 4,297,785</u>	<u>\$ 4,536,593</u>	<u>\$ 238,808</u>

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGETARY BASIS**  
**BUDGET AND ACTUAL**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL AMOUNT	VARIANCE- FAVORABLE (UNFAVORABLE)
<b><u>EXPENDITURES</u></b>				
<b>Personnel Services:</b>				
Salaries	\$ 2,154,970	\$ 2,154,970	\$ 2,050,427	\$ 104,543
Administrative Salaires	263,004	263,004	262,695	309
Pensions	432,831	432,831	429,034	3,797
Insurance - Life & Health	1,131,861	1,131,861	1,133,377	(1,516)
Benefits - Heart & Hypertension	53,313	53,313	51,967	1,346
Physical Health & Safety	13,010	13,010	10,895	2,115
Salaries - Elected Officials	1,200	1,200	1,200	-
<b>Total Personnel Services</b>	<b>4,050,189</b>	<b>4,050,189</b>	<b>3,939,595</b>	<b>110,594</b>
<b>Operating Expenses:</b>				
Insurance - Property & Liability	31,325	31,325	31,434	(109)
Apparatus Maintenance	86,800	86,800	65,835	20,965
Consumable Supplies	17,770	17,770	14,161	3,609
Alarm System Maintenance	10,889	10,889	5,798	5,091
Building Maintenance	97,150	97,150	102,290	(5,140)
Staff Expenses	1,200	1,200	889	311
Training Expense	21,400	21,400	10,347	11,053
Clothing	28,300	28,300	27,361	939
Fire Prevention	5,490	5,490	2,316	3,174
New Equipment	9,405	9,405	120,155	(110,750)
Hydrant Rentals	62,737	62,737	124,634	(61,897)
Office Equipment & Supplies	5,800	5,800	5,980	(180)
IT Communications	20,436	20,436	19,142	1,294
District Administrative Services	64,100	64,100	137,488	(73,388)
Dues and Publications	1,179	1,179	1,162	17
Contingency	91,523	91,523	-	91,523
<b>Total Operating Expenses</b>	<b>555,504</b>	<b>555,504</b>	<b>668,992</b>	<b>(113,488)</b>
<b>Total General Government</b>	<b>4,605,693</b>	<b>4,605,693</b>	<b>4,608,587</b>	<b>(2,894)</b>
<b>Transfer to the Capital Reserve Fund</b>	<b>62,000</b>	<b>62,000</b>	<b>62,000</b>	<b>-</b>
<b>Transfer Pension Obligation</b>	<b>14,400</b>	<b>14,400</b>	<b>14,400</b>	<b>-</b>
<b>Total Expenditures</b>	<b>4,682,093</b>	<b>4,682,093</b>	<b>4,684,987</b>	<b>(2,894)</b>
<b>Excess (deficiency) of Revenues over Expenditures</b>	<b>\$ (384,308)</b>	<b>\$ (384,308)</b>	<b>\$ (148,394)</b>	<b>\$ (148,394)</b>

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**BALANCE SHEET**  
**JUNE 30, 2013**

	<b>Special Revenue</b>		
	Obligation Fund	ASG Grant Fund	Total
<b>ASSETS</b>			
Cash	\$ 59,452	-	59,452
Due from other funds	-	405	405
Total Assets	<u>59,452</u>	<u>405</u>	<u>59,857</u>
<b>LIABILITIES</b>			
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ 59,452</u>	<u>405</u>	<u>59,857</u>

See accompanying notes to financial statements.

**POQUONNOCK BRIDGE FIRE DISTRICT  
NON MAJOR GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
YEAR ENDED JUNE 30, 2013**

	<b>Special Revenue</b>		
	Obligation Fund	ASG Grant Fund	Total
<b>REVENUES</b>			
Intergovernmental Revenue	\$ -	\$ -	\$ -
Investment income	62	-	62
Other Revenue	-	-	-
<b>TOTAL REVENUES</b>	<u>62</u>	<u>-</u>	<u>62</u>
<b>EXPENDITURES</b>			
General Government	7,200	-	7,200
Capital Outlay	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>7,200</u>	<u>-</u>	<u>7,200</u>
<b>EXCESS (deficiency) OF REVENUES OVER EXPENDITURES</b>	(7,138)	-	(7,138)
<b>OTHER FINANCIAL SOURCES (USES)</b>			
Operating Transfers In (Out)	14,400	-	14,400
<b>NET CHANGE IN FUND BALANCES</b>	<u>7,262</u>	<u>-</u>	<u>7,262</u>
<b>FUND BALANCES,</b>			
Beginning of year	<u>52,190</u>	<u>405</u>	<u>52,595</u>
	<u>\$ 59,452</u>	<u>\$ 405</u>	<u>\$ 59,857</u>

See accompanying notes to financial statements.

**POQUONNOCK BRIDGE FIRE DISTRICT  
REPORT OF TAX COLLECTOR  
FOR THE YEAR ENDED JUNE 30, 2013**

Grand List	Due Date of Tax	Uncollected Taxes June 30, 2012	Current year Levy	Net Lawful Corrections	Transfers to Suspende	Adjusted Amount of Taxes Collectible	Taxes Collected	Interest Collected	Liens & Fees Collected	Total Collections	Amount of Taxes Collectible June 30, 2013
2011	7/1/2012		\$ 4,232,823	\$ (36,703)	\$ 41,936	\$ 4,154,184	\$ 4,053,165	\$ 19,099	\$ 504	\$ 4,072,768	\$ 101,019
2010	7/1/2011	118,885		(8,434)	17,789	92,662	46,989	14,316	1,055	62,360	45,673
2009	7/1/2010	52,321		(2,278)	3,478	46,565	19,458	11,211	744	31,413	27,107
2008	7/1/2009	27,607		(40)	1,520	26,047	5,719	4,828	360	10,907	20,328
2007	7/1/2008	18,508		(228)	3,384	14,896	1,922	2,739	192	4,853	12,974
2006	7/1/2007	10,061		(45)	2,614	7,402	119	867	48	1,034	7,283
2005	7/1/2006	4,712		-	247	4,465	165	792	48	1,005	4,300
2004	7/1/2005	653		-	239	414	-	75	-	75	414
2003	7/1/2004	434		-	125	309	-	53	21	74	309
2002	7/1/2003	368		37	118	287	37	56	-	93	250
2001	7/1/2002	241		-	-	241	-	10	-	10	241
2000	7/1/2001	77		-	-	77	-	39	-	39	77
1999	7/1/2000	-		-	-	-	-	13	-	13	-
1998	7/1/1999	-		-	-	-	-	51	-	51	-
1997	7/1/1998	-		-	-	-	-	222	-	222	-
		<u>\$ 233,867</u>		<u>\$ (47,691)</u>	<u>\$ 71,450</u>	<u>\$ 4,347,549</u>	<u>\$ 4,127,574</u>	<u>\$ 54,371</u>	<u>\$ 2,972</u>	<u>4,184,917</u>	<u>\$ 219,975</u>
										Suspense Collections	8,024
										Overpayments	647
										60 day collections 6/30/12	(18,915)
										60 day collections 6/30/13	45,018
										<u>\$ 4,219,691</u>	

# COSTELLO COMPANY, LLC

Charles T. Costello, CPA

Certified Public Accountant and Consultants

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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Poquonnock Bridge Fire District  
Groton, Connecticut

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the Poquonnock Bridge Fire District (the District), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued my report thereon dated April 25, 2014.

### **Internal Control Over Financial Reporting**

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified. I did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs (2013-1, 2013-2 and 2013-3) that I consider to be significant deficiencies.

This report is intended solely for the information and use of management, the Board of Directors, and is not intended to be and should not be used by anyone other than these specified parties.



## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Cost Company, LLC". The signature is written in a cursive, flowing style.

Hebron, Connecticut  
April 25, 2014

# POQUONNOCK BRIDGE FIRE DISTRICT

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2013

### FINDING # 2013-1

#### Condition

The District has no Accounting and Procedures manual.

#### Criteria

Transactions are entered into the District's accounting system by administrative personnel, but if a question arises on how to record certain transactions, there is no source document to refer to.

#### Condition

Internal controls over financial reporting require that transactions to be recorded in a consistent basis.

#### Questioned Cost

There were no questioned costs.

#### Context

This finding was for the fiscal year ended June 30, 2013.

#### Effect

If the current administrative employee (bookkeeper) could not report to work, there is no reference document that someone could review to perform accounting function. In addition, having a manual will help current staff record transactions on a consistent basis.

#### Cause

Did not know a manual was needed.

#### Recommendation

I recommend that the District produce an Accounting and Procedures manual.

#### Views of Responsible Officials and Planned Corrective Actions

Management agrees with this finding and will start compiling information for the manual.

## **FINDING # 2013-2**

### **Condition**

Accounting Limitations - Current accounting personnel can not prepare the District's financial statements in accordance with accounting principles generally accepted in the United States of America.

### **Criteria**

Internal controls over financial reporting require that someone within the District can produce a full set of financial statement in accordance with accounting principles generally accepted in the United States of America.

### **Questioned Cost**

There were no questioned costs.

### **Context**

This finding was for the fiscal year ended June 30, 2013.

### **Effect**

Internally prepared financial statements are not prepared in accordance with current accounting principles and could differ significantly from those principles.

### **Cause**

Management did not know accounting personnel was required to have full knowledge of accounting principles.

### **Recommendation**

I recommend that the District consider the need to have someone with the proper accounting background reviewing its financial statements.

### **Views of Responsible Officials and Planned Corrective Actions**

Management will review the recommendation.

## **FINDING # 2013-3**

### **Condition**

Bank Reconciliations – there is no indication that the bank reconciliations were reviewed and approved by District management.

### **Criteria**

Based on the small size of the District's administrative staff, proper internal controls would include a review of the monthly bank reconciliations from someone not part of the day –to-day accounting function.

### **Questioned Cost**

There were no questioned costs.

### **Context**

The finding was for all bank reconciliations.

### **Effect**

Errors or omissions could happen and not be detected.

### **Cause**

The district was not aware of this issue, based on prior audits.

### **Recommendation**

I recommend all bank reconciliations be reviewed by management and that such review is documented on the bank reconciliation.

### **Views of Responsible Officials and Planned Corrective Actions**

Management will establish a policy to review all bank reconciliations.

**POQUONNOCK BRIDGE FIRE DISTRICT**  
**SCHEDULE OF DEBT LIMITATION**  
**CONNECTICUT STATUTES, SECTIONS 7-374(B)**  
**JUNE 30, 2013**  
**(UNAUDITED)**

TAX BASE: (including interest and lien fees) \$ 4,184,917

<u>DEBT LIMITATION:</u>	<u>GENERAL PURPOSE</u>	<u>PENSION DEFICIT</u>
2 1/4 times base	\$ 9,416,063	
3 times base	<u>                    </u>	\$ <u>12,554,751</u>
<b>TOTAL LIMITATIONS</b>	<b>9,416,063</b>	<b>12,554,751</b>
 <b>INDEBTEDNESS:</b>	 <u>                    -</u>	 <u>                    -</u>
<b>DEBT LIMITATION IN EXCESS OF OUTSTANDING DEBT</b>	<b>\$ <u>9,416,063</u></b>	<b>\$ <u>12,554,751</u></b>

The total net indebtedness above amounts to: \$ 21,970,814

In no event shall total indebtedness exceed seven times  
the base for debt limitation computation: \$ 29,294,419